

# IKSDP

## ITALIAN KENYAN SCOUT DEVELOPMENT PROJECT

### SELF-HELP PROJECT

The minutes of IKSDP Self-help Project meeting held on Monday 8<sup>th</sup> July, 2019 at the Project's offices and secretariat at Kigunga Village, Nyandiwa Town starting from 10.00 am.

#### Members Present.

1. Antonio Labate -Chairperson
2. Tobias Nyangor- Vice-Chairperson
3. Margaret Ongombeh- Secretary/Manager
4. Irine A. Ocheche - Member
5. Nicholas Kimo- Member

#### Absent With Apology.

1. Benard Ojwang- Treasurer
2. Caroline Opella- Member
3. Federico Scotton - Representative IKSDP-Harambee Project Onlus Italy
4. Italo Vitale - Representative IKSDP-Harambee Project Onlus Italy

#### Absent Without Apology.

None.

#### Agenda.

1. Opening Prayer.
2. Renewal of the Project's registration certificate.
3. The Renewal Procedure.
4. The Project's Constitution.
5. Endorsement of the Project's Constitution.
6. Setting and Confirmation of the Project's Objectives.
7. Setting and Confirmation of the Project's Vision, Mission and Core Values.
8. Setting and Confirmation of the Project's Activities.
9. Election of 2019 – 2023 Office Bearers and the Executive Committee.
10. Any other business.
11. Notice of the Next Project Meeting.
12. Closing prayer.

DISTRICT SOCIAL  
DEVELOPMENT OFFICER  
SUBA

Min 1: 07-2019, Opening Prayer.

The meeting was called to order at exactly 10.00 pm by the Chairperson who thanked the members for observing punctuality and for the full quorum.

The opening prayer was then led by Tobias Nyangor.

Min 2: 07-2019, Renewal of the Project's Registration Certificate.

The Secretary then introduced next agenda which was the renewal of the registration certificate. The renewal exercise could not be accomplished because the Project's registration documents had been misplaced by The Social Services Department personnel at the Ministry's offices in Homa Bay County. The Secretary explained that when he went to the offices to execute the renewal he was told by officials that the documents, namely the constitution and registration minutes, which were used to register the Project in 1987, had been misplaced when the handing over of these documents were being undertaken upon the onset of devolution and that the documents could not be traced. The Secretary then added that as the old constitution could not be traced he drafted a replacement which was ready for the members to examine and ratify. The members requested the Secretary to table the draft for scrutiny, modification and debate followed by ratification. The Secretary urged members to carefully but speedily undertake this process as the registration had expired and needed to be renewed urgently if the group was to continue operating within the law.

Min 3: 07-2019, The Renewal Procedure.

The next agenda was again brought to the members for debate and it was the process to be followed for the renewal to be accomplished and the budget of the process. The Secretary explained the process as per the specifications of the new order in which the devolved county governments were now fully responsible for the registration and renewal of special interests Project.

Members discussed the process and gave the Secretary authorization to follow the lid down procedure and also approved the budget for the renewal process.

Min 4: 03-2019, The Project's Constitution.

The Secretary tabled a draft constitution to the members who then perused, discussed, deliberated and debated the provisions of the draft constitution.

Min 5: 07-2019, Ratification of the Project's Constitution

The members then ratified and unanimously voted to adopt the draft constitution as the Project's official constitution.

**Min 6: 07-2019, Setting and Confirmation of The Project's Objectives.**

The members deliberated and set the following as the Project's objectives:

1. Marginalized and vulnerable persons in our local community and generally members of our local community.
2. Promotion of community household and individual health, hygiene and sanitation.
3. Responsible exploitation of our natural resources and the restoration, conservation and sound management of our local environment and eco-systems.

**Min 7: 07-2019, Setting and Confirmation of the Project Vision, Mission and Core Values.**

Members discussed and agreed that the following would be the vision, mission and core values of the Project:

**Vision:** A healthy, empowered and knowledgeable community managing a vibrant local economy propelled by sustainable and viable economic, social, health and environmental activities that can adequately and effectively address the challenges and problems faced by the community.

**Mission:** To act as a catalyst and leverage of sensible, viable and sustainable interventions that can empower our local community to change their living standards and activate the social and economic development of the local economy.

**Core Values:** Teamwork, Integrity, Commitment, Creativity and Innovation.

**Min 8: 07-2019, Setting and Confirmation of The Project's Activities.**

Members deliberated, discussed and debated and arrived at the following as the activities the Project would undertake to facilitate the achievement of the objectives:

ACTIVITY.	PROGRAM.	PROJECTS.
Poverty Alleviation.	Implementation of Livelihood and Income Generating Activities.	<ol style="list-style-type: none"><li>1. Agri-business.</li><li>2. SME's Development.</li><li>3. Aquaculture.</li><li>4. Poultry Farming.</li></ol>
Environmental Management.	Restoration and Conservation.	<ol style="list-style-type: none"><li>1. Agro-forestry.</li><li>2. Community Tree Nursery.</li></ol>

Community Health, Hygiene and Sanitation,	Facilitation and Promotion of Community Health, Hygiene and Sanitation.	<ol style="list-style-type: none"> <li>1. Eradication of ODF,</li> <li>2. HIV/AIDS Prevention.</li> <li>3. Promotion of Hygiene.</li> <li>4. Access Primary Health Care through evidence based Interventions.</li> <li>5. Telemedicine.</li> </ol>
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**Min 9: 07-2019, Election of 2019 – 2023 Office Bearers and the Executive Committee.**

The Secretary took the floor and introduced the next agenda which was the election of the executive committee. The elections were conducted and the following were elected to be the inaugural office bearers of the Project.

**POSITION NAME, I.D. / PASSPORT No.**

**CHAIRPERSON:** Antonio Labate, passport No. YA6442957

**V/CHAIRPERSON:** Tobias Nyangor, I.D. No. 10596615

**SECRETARY:** Margaret Ongombeh, I.D. No. 7948299

**TREASURER:** Benard Ojwang, I.D. No. 25102760

**MANAGER:** Margaret Ongombeh, I.D. No. 7948299

**COMMITTEE MEMBER 1:** Irine A. Ocheche, I.D. No. 21056171

**COMMITTEE MEMBER 2:** Nicholas Kimo, I.D. No. 28715307

**COMMITTEE MEMBER 3:** Caroline Opella, I.D. No. 11393027

**COMMITTEE MEMBER 4:** Federico Scotton, I.D. No. AU0047743 (Italy)

**COMMITTEE MEMBER 5:** Italo Vitale, I.D. No. CA09824AB (Italy)

**Min 10: 07-2019, Any Other Business.**

There was no A.O.B. and the meeting came to a conclusion.

**Min 11: 07-2019, Notice of the Next Project Executive Meeting**

The Secretary gave notice of the next executive meeting to be held after 6 months

Min 12: 03-2019, Closing Prayer.

The closing prayer was led by the V/CHAIRPERSON and the members dispersed.

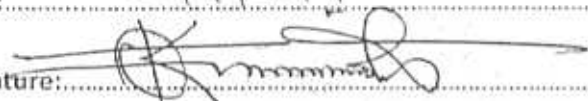
Minutes Compiled By: (Secretary).

Date: 8/7/2019

Signature: M/kingi

Minutes Confirmed By: (Member).



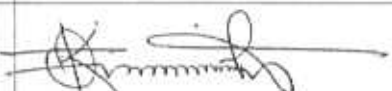
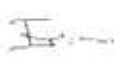



Date: 8/7/2019

Signature: 

V/CHAIRPERSON

IKSDP- ITALIAN KENYAN SCOUT DEVELOPMENT PROJECT –SELF-HELP PROJECT

REGISTERED MEMBERS

REG. No.	NAME	I.D. / PASSPORT No.	CELLPHONE CONTACT	SIGNATURE
01.	Antonio Labate	YA6442957	0707931553	
02.	Tobias Nyangor	10596615	0728216598	
03.	Margaret Ongombe	7948299	0720585018	
04.	Benard Ojwang	25102760	0723682129	
05.	Nicholas Kimo	28715307	0710766917	
06.	Irine A. Ocheche	21056171	0707743608	
07.	Caroline Opella	11393027	0729482251	
08.	Italo Vitale	CA09824AB (Italy)	+39 3484912172	
09.	Federico Scotton	AU0047743 (Italy)	+39 3497916714	

Members List Compiled By: (Secretary):

Date: 8/7/09

Signature: 